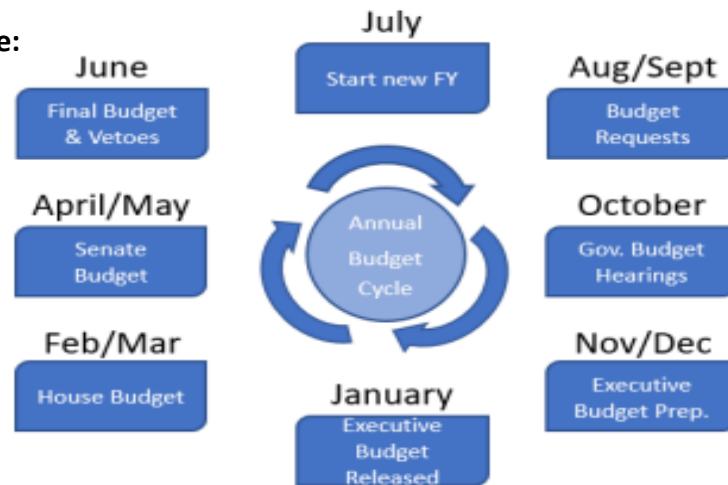


Budget Advisory Group

Quick Guide

Legislative Budgeting

- **Budget Cycle:**



- **Budget Bill Process:**

1. Governor's
2. House Ways & Means
3. House
4. Senate Finance
5. Senate
6. House II
7. Conference Committee
8. Governor's Vetoes
9. Legislative Overrides
10. Ratified Version

https://www.scstatehouse.gov/sess124_2021-2022/appropriations2022/gab5150.php

- **How do I track what is funded throughout the Budget Bill process?**

Agencies may track approved funding by referencing the Summary Control Document (SCD).

Governors

[Governor's Budget | Department of Administration - State of South Carolina \(sc.gov\)](#)

House and Senate

<https://www.scstatehouse.gov/committeeinfo.php>

- **The Appropriations Act:**

- * Each Appropriations Act is applicable for one fiscal year (July 1 –June 30)
- * Organized by Part IA & Part IB
 - IA: Appropriation of funds and FTEs
 - IB: Provisos – Temporary laws for the budget that direct the expenditure of funds in Part IA.

https://www.scstatehouse.gov/sess124_2021-2022/appropriations2022/ta22ndx.php

- **Fund Types:**

- * General Funds (State Funds)
- * Other Funds (Revenues)
 - Earmarked – Accrued interest goes to the General Fund
 - Restricted – Accrued interest remains in the fund
- * Federal Funds (Federal Grants)

[Quick Reference Guides | Department of Administration - State of South Carolina \(sc.gov\)](#)

Budget Advisory Group

Quick Guide

Master Data

- Master Data Hierarchy:**
 - * Business Area – Agency identifier
 - * Fund – Funding source
 - * State Funded Program – Location in the Appropriations Act
 - * Functional Area and Fund Center/Cost Center – Agency tracking
 - * Commitment Item – Cost type

- Funds:**

Fund Category	Number Range
General Fund Expenditure	10000000-19999999
General Fund Revenue	20000000-29999999
Earmarked Fund	30000000-39999999
Restricted Fund	40000000-49999999
Federal Fund	50000000-59999999

↑
 First number indicates Fund Category

- Funded Programs**
 - * State Funded Programs – The legal level where budget resides
 - Programs that start with 98 are non-recurring
 - Programs with an X are special items
 - * Agency Funded Programs – A subset of state funded programs

- Functional Area and Fund Center/Cost Center**

N200DAF010_0000

Business Area
 10 Digit Fund Center/Cost Center Functional Area

- Commitment Item/ GL Categories:**

Commitment Items	Number Range	
Assets	1000000000 – 1999999999	
Liabilities	2000000000 – 2999999999	
Fund Balance	3000000000 – 3999999999	
Revenue	4000000000 – 4999999999	Used in FM
Expenditures	5000000000 – 5999999999	
Transfers	6000000000 – 7999999999	
Conversions	9000000000 – 9999999999	

- Viewing Master Data**
 - * ECC: ZMDRR – Display Master Data Relationship
 - * FMMEASURED
 - * FMEDDW

Budget Advisory Group

Quick Guide

Reporting

- **SCEIS reports can be found in:**

- * Enterprise Central Component (ECC) – Real time
- * BEx/Business Warehouse (BEx/BW) – Updated nightly
- * Business Objects (BOBJ) – Updated nightly

[Reporting » South Carolina Enterprise Information System \(sc.gov\)](#)

- **What Reports should I use?**

Budget

- * ECC: FMAVCR01 – Display Annual Data Control Obj.
FMAVCH01 – Overview of AVC Data
- * BEx: FM Budget vs Actual
- * BOBJ: FM Budget vs Actual

Cash

- * ECC: ZGLA – GL Acc. By Funded Program and Fund
Account Group: “SC_CASH” or “SC_TRIAL_BALANCE_DETAIL”
- * BEx: \$Available Cash by Fund by Fiscal Year
FM/GL Financial Statement Summary Report
- * BOBJ: \$Available Cash by Fund by Fiscal Year
FM/GL Financial Statement Summary Report

FTEs

- * ECC: ZHR_POSITION_FUNDING
- * BEx: RH086 – Position Funding Report (1018)
- * BOBJ: RH086 – Position Funding Report (1018)

SCEIS Master List of Business Objects and BEx Queries - [index.pdf \(sc.gov\)](#)

- **Reporting Tools to Inform the Public**

- * Agency Accountability Reports
[South Carolina Legislature Online - Current State Agency Reports \(scstatehouse.gov\)](#)
- * Budget Request
[Agency Budget Plans | Department of Administration - State of South Carolina \(sc.gov\)](#)
- * Inside SC Dashboards (Finance and Human Resources)
[Informing the Public | Department of Administration - State of South Carolina \(sc.gov\)](#)
- * SC Comptroller General (Financial)
[Financial Reports | Comptroller General \(sc.gov\)](#)