Agency Name:	Commission on Prosecution Coordination		
Agency Code:	E210	Section:	60



Fiscal Year FY 2024-2025 Agency Budget Plan

Board or Commission Chair

FORM A - BUDGET PLAN SUMMARY

	For FY 2024-2025, my agency is (m	*				
REQUESTS	Requesting General Fund Appr	-				
	Requesting Federal/Other Auth	orization.				
(FORM B1)	X Not requesting any changes.					
ON-RECURRING	For FY 2024-2025, my agency is (m	ault "V").				
	Requesting Non-Recurring App					
REQUESTS	Requesting Non-Recurring Fed					
(FORM B2)	X Not requesting any changes.	oran oran ramonzation.				
,						
CAPITAL	For FY 2024-2025, my agency is (m					
REQUESTS	Requesting funding for Capital	Projects.				
	X Not requesting any changes.					
(FORM C)						
PROVISOS	For FY 2024-2025, my agency is (m	ark "X"):				
INOVISOS		or substantive changes to existir				
(FORM D)		iso changes (such as date referer	nces).			
(I OMII D)	Not requesting any proviso changes.					
se identify your ager	ncy's preferred contacts for this y	ear's budget process.				
	Name	Phone	Email			
PRIMARY	Name Lisa H. Catalanotto	Phone (803) 343-0765				
PRIMARY	Name Lisa H. Catalanotto	(803) 343-0765	lisacatalanotto@cpc.sc.gov			
CONTACT:	Lisa H. Catalanotto	(803) 343-0765	lisacatalanotto@cpc.sc.gov			

This form must be signed by the agency head – not a delegate.

SIGN/DATE:

TYPE/PRINT NAME:

Agency Director



Fiscal Year 2024-2025 Executive Summary

Agency Code:	E210
Agency Name:	Commission on Prosecution Coordination
Section:	60

Agency Priority	Request Type	Title	General Dollars	Federal Dollars	Earmarked Dollars	Restricted Dollars	Total Dollars	General FTEs	Federal FTEs	Earmarked FTEs	Restricted FTEs	Total FTEs
1	B1 - Recurring	SLED Transfer of Diversion Programs Database to SCCPC	\$100,000	\$0	\$0	\$0	\$100,000	0.00	0.00	0.00	0.00	0.00
2	B2 - Non- Recurring	SLED Transfer of Diversion Programs Database to SCCPC	\$11,310	\$0	\$0	\$0	\$11,310	0.00	0.00	0.00	0.00	0.00
		Subtotal:	\$111,310	\$0	\$0	\$0	\$111,310	0.00	0.00	0.00	0.00	0.00

Agency Name:	Commission on Prosecution Coordination		
Agency Code:	E210	Section:	60

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY

1

Provide the Agency Priority Ranking from the Executive Summary.

TITLE

SLED Transfer of Diversion Programs Database to SCCPC

Provide a brief, descriptive title for this request.

AMOUNT

General: \$100,000

Federal: \$0

Other: \$0

Total: \$100,000

What is the net change in requested appropriations for FY 2024-2025? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS

0.00

Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST

Mark "X" for all that apply:

Change in cost of providing current services to existing program audience

Change in case load/enrollment under existing program guidelines

Non-mandated change in eligibility/enrollment for existing program

Non-mandated program change in service levels or areas

Proposed establishment of a new program or initiative

 $Loss\ of\ federal\ or\ other\ external\ financial\ support\ for\ existing\ program$

Exhaustion of fund balances previously used to support program

X IT Technology/Security related

X Consulted DTO during development

X Related to a Non-Recurring request – If so, Priority # 2

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES

Mark "X" for primary applicable Statewide Enterprise Strategic Objective:

Education, Training, and Human Development

Healthy and Safe Families

X Maintaining Safety, Integrity, and Security

Public Infrastructure and Economic Development

Government and Citizens

ACCOUNTABILITY OF FUNDS

Strategy 1.2: Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data.

Accountability: This funding will enable SLED to transfer to the SCCPC the maintenance and support of the new diversion database being developed under contract with and currently maintained at SLED upon implementation of Phase I of the project.

What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF

Funds will be expended with the SC Department of Administration, Division of Technology Operations (DTO) and with a third-party vendor for the maintenance and support of the software application and to continue Phase II development of the

FUNDS

database.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

The goal of the requested funding is to support SLED's request to transfer responsibility of a new diversion programs database application developed by SLED to the SCCPC. The funding is necessary for the SCCPC to contract with DTO for hosting the software application and a third-party vendor for application support and maintenance.

SLED previously developed and currently hosts and supports a software application (now 20 years old) to track participants of solicitor-run pre-trial intervention programs ("PTI Database"). In 2015, the SCCPC contracted with SLED to develop and host a software application to replace this old application with a new, modern application to track and manage additional data on multiple solicitor-run diversion programs ("Diversion Programs Database"). Software development of Phase I of the new application is expected to be completed in the first quarter of 2024.

JUSTIFICATION OF REQUEST

Due to evolving security standards and in furtherance of the State's goal to expand centralized shared IT services with DTO, once Phase I of the project is completed and the data from the old PTI Database has been migrated, SLED will no longer support or host the new application. As a result, the SCCPC must find and finance a solution for hosting and the support and maintenance of the new Diversion Programs Database, including future Phase II enhancements (adding more of the solicitors' diversion programs).

DTO has assisted the SCCPC with this endeavor and has evaluated the cost of shifting responsibility of this application away from SLED to a combination of DTO for hosting and a third-party vendor for application support and maintenance. The recurring annual cost incurred by the SCCPC is estimated by DTO to be \$100,000. This includes \$30,000 for DTO costs associated with hosting the application in a shared services environment, \$52,000 for third-party vendor costs for application support and maintenance, and a contingency of \$18,000 to accommodate for changes and unforeseen expenses outside the scope of contracted services.

The SCCPC also has a non-recurring budget request associated with this project. DTO estimates the initial non-recurring set-up and onboarding cost incurred by the SCCPC to be \$11,310.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Commission on Prosecution Coordination		
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FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY

2

Provide the Agency Priority Ranking from the Executive Summary.

TITLE

SLED Transfer of Diversion Programs Database to SCCPC

Provide a brief, descriptive title for this request.

AMOUNT

\$11,310

What is the net change in requested appropriations for FY 2024-2025? This amount should correspond to the total for all funding sources on the Executive Summary.

FACTORS ASSOCIATED WITH THE REQUEST

Mark "X" for all that apply:

Change in cost of providing current services to existing program audience

Change in case load/enrollment under existing program guidelines

Non-mandated change in eligibility/enrollment for existing program

Non-mandated program change in service levels or areas

Proposed establishment of a new program or initiative

Loss of federal or other external financial support for existing program

Exhaustion of fund balances previously used to support program

IT Technology/Security related

X Consulted DTO during development

X Request for Non-Recurring Appropriations

Request for Federal/Other Authorization to spend existing funding

Related to a Recurring request – If so, Priority # SLED Transfer of Diversion Programs Database to SCCPC

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES

Mark "X" for primary applicable Statewide Enterprise Strategic Objective:

Education, Training, and Human Development

Healthy and Safe Families

X Maintaining Safety, Integrity, and Security

Public Infrastructure and Economic Development

Government and Citizens

ACCOUNTABILITY OF FUNDS

Strategy 1.2: Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data.

Accountability: This funding will enable SLED to transfer to the SCCPC the maintenance and support of the new diversion database being developed under contract with and currently maintained at SLED upon implementation of Phase I of the project.

What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS

Funds will be expended with the SC Department of Administration, Division of Technology Operations (DTO) and with a third-party vendor for the maintenance and support of the software application and to continue Phase II development of the database.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon

The goal of the requested funding is to support SLED's request to transfer responsibility of a new diversion programs database application developed by SLED to the SCCPC. The funding is necessary for the SCCPC to contract with DTO for hosting the software application and a third-party vendor for application support and maintenance.

SLED previously developed and currently hosts and supports a software application (now 20 years old) to track participants of solicitor-run pre-trial intervention programs ("PTI Database"). In 2015, the SCCPC contracted with SLED to develop and host a software application to replace this old application with a new, modern application to track and manage additional data on multiple solicitor-run diversion programs ("Diversion Programs Database"). Software development of Phase I of the new application is expected to be completed in the first quarter of 2024.

JUSTIFICATION OF REQUEST

Due to evolving security standards and in furtherance of the State's goal to expand centralized shared IT services with DTO, once Phase I of the project is completed and the data from the old PTI Database has been migrated, SLED will no longer support or host the new application. As a result, the SCCPC must find and finance a solution for hosting and the support and maintenance of the new Diversion Programs Database, including future Phase II enhancements (adding more of the solicitors' diversion programs).

DTO has assisted the SCCPC with this endeavor and has evaluated the cost of shifting responsibility of this application away from SLED to a combination of DTO for hosting and a third-party vendor for application support and maintenance. DTO estimates the initial non-recurring set-up and onboarding cost incurred by the SCCPC to be \$11,310.

The SCCPC also has a recurring budget request associated with this project. The recurring annual cost incurred by the SCCPC is estimated by DTO to be \$100,000.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM D – PROVISO REVISION REQUEST

NUMBER

60.14

Cite the proviso according to the renumbered list (or mark "NEW").

TITLE

PCC: Solicitor Technology Funding Distribution

Provide the title from the renumbered list or suggest a short title for any new request.

BUDGET PROGRAM II. Offices of Circuit Solicitors

Identify the associated budget program(s) by name and budget section.

RELATED BUDGET REQUEST N/A

Is this request associated with a budget request you have submitted for FY 2024-2025? If so, cite it here.

REQUESTED ACTION

Delete

Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES
AFFECTED

None

Which other agencies would be affected by the recommended action? How?

DELETE - 60.14. (PCC: Solicitor Technology Funding Distribution) Existing proviso requires distribution of non-recurring funds appropriated in the FY 23 budget to Solicitor Technology Equipment and Software to be distributed equally among the sixteen Offices of Circuit Solicitor. A total of \$9,600,000 non-recurring was appropriated in FY 23 to be distributed at an amount of \$600,000 per circuit for the development and implementation of a Criminal Justice Information Services compliant prosecution case management system capable of integration with the South Carolina Commission on Prosecution Coordination, the South Carolina Judicial Branch, all State and Local Law Enforcement Departments, and other Offices of Circuit Solicitor. Proviso also requires each circuit solicitor to submit a report detailing the capabilities and all associated expenditures for the Prosecution Case Management System to the Commission on Prosecution Coordination who shall compile and submit the reports to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee by December 31, 2023.

SCCPC REQUEST: DELETE proviso because the Solicitor Technology Funding was a non-recurring appropriation in the FY 23 budget that has been fully distributed to the Offices of Circuit Solicitor in accordance with the proviso and because the required one-time report will have been submitted as directed by December 31, 2023. No additional funding was appropriated in the FY 24 budget and no funding is expected for FY 25.

SUMMARY & EXPLANATION

Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

	No fiscal impact
FISCAL IMPACT	

Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

Existing Proviso: 60.14. (PCC: Solicitor Technology Funding Distribution) The amount appropriated in this act and authorized for Solicitor Technology Equipment and Software shall be apportioned in equal amounts among the sixteen circuits. Funding allocated for each circuit must be distributed for the development and implementation of a Criminal Justice Information Services compliant prosecution case management system capable of integration with the South Carolina Commission on Prosecution Coordination, the South Carolina Judicial Branch, all State and Local Law Enforcement Departments, and other Offices of Circuit Solicitor. Each Circuit Solicitor shall submit to the Commission on Prosecution Coordination a comprehensive report detailing the capabilities and all associated expenditures for the Prosecution Case Management System. The Commission on Prosecution Coordination shall compile, summarize, and submit these reports to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee by December 31, 2023.

PROPOSED PROVISO TEXT Proposed Deletion: DELETE 60.14. (PCC: Solicitor Technology Funding Distribution)
The amount appropriated in this act and authorized for Solicitor Technology Equipment and Software shall be apportioned in equal amounts among the sixteen circuits. Funding allocated for each circuit must be distributed for the development and implementation of a Criminal Justice Information Services compliant prosecution case management system capable of integration with the South Carolina Commission on Prosecution Coordination, the South Carolina Judicial Branch, all State and Local Law Enforcement Departments, and other Offices of Circuit Solicitor. Each Circuit Solicitor shall submit to the Commission on Prosecution Coordination a comprehensive report detailing the capabilities and all associated expenditures for the Prosecution Case Management System. The Commission on Prosecution Coordination shall compile, summarize, and submit these reports to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee by December 31, 2023.

Paste existing text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

Agency Name:	Commission on Prosecution Coordination		
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FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE

Agency Cost Savings and General Fund Reduction Contingency Plan

AMOUNT

\$1,415,081

What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.

ASSOCIATED FTE REDUCTIONS

0 FTEs

How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM / ACTIVITY IMPACT

The SCCPC retains only 4% of the state funds appropriated to the agency. The remainder is pass-through funding that is distributed as required to the Offices of Solicitor or other entities. The agency cannot absorb a 3% cut without the total elimination of staff and statutorily required support services for the Offices of Solicitor. Thus, a 3% General Fund Budget reduction would be taken from pass-through funding allocated to the Offices of Solicitor for attorney positions. A reduction in the State's prosecutors at a time when there is a critical need to significantly increase the number of these positions would be devastating to the Offices of Circuit Solicitor and managing court schedules that have become increasingly difficult to manage would become more so.

What programs or activities are supported by the General Funds identified?

A 3% reduction in General Funds currently appropriated to the agency would have to be taken from pass-through funding for the Offices of Circuit Solicitor. Only 4% of the appropriated funds sent to the SCCPC are retained by the agency with the remaining 96% being distributed to the sixteen Offices of Circuit Solicitor and the South Carolina Center for Fathers and Families. Therefore, taking the reduction from the portion of funding retained by the SCCPC would result in elimination of all agency staff and operations. If the agency's budget is reduced by 3%, the amount distributed to the Offices of Circuit Solicitor would be cut by \$1,415,081 and result in the loss of at least one attorney position in each circuit. Such a reduction in staffing would be an extremely difficult burden to bear at a time when additional attorney positions are required to manage existing caseloads and court schedules and would adversely impact the quality of justice received by the citizens of South Carolina.

SUMMARY

Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS

The SCCPC retains only 4% of state funding allocated to the agency, with the remainder distributed to the Offices of Circuit Solicitor or other entities. Cost and operating expense reductions totaling \$50,000 could not be sustained within the agency, which operates a single small office. As the workloads and staffing of the Offices of Solicitor continue to increase, additional responsibilities are being imposed upon prosecutors by the General Assembly and the courts, and the law and criminal procedure have become more complex, the service, training, project management, and reporting demands imposed upon the SCCPC have also increased. Any reduction in costs and operating expenses by more than \$50,000 would be taken from the funds distributed to the Offices of Solicitor and adversely impact their prosecutions, programs, and services.

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

Agency Name:	Commission on Prosecution Coordination		
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FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE

Protection of Citizens and Communities through the Administration of Justice

Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS Unknown

What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS
ASSOCIATED
WITH THE
REQUEST

Mark "X" for all that apply:

Repeal or revision of regulations.

Reduction of agency fees or fines to businesses or citizens.

Greater efficiency in agency services or reduction in compliance burden.

Other

METHOD OF CALCULATION

Survey of sixteen Offices of Circuit Solicitor

Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.

REDUCTION OF FEES OR FINES

N/A

Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION

N/A

Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

The SCCPC is unable to identify any spending excess, fees, or fines that should be reduced, or any regulations that should be amended or eliminated. The SCCPC does not charge fees for the services provided; rather, it incurs expenses to provide its core services, and those expenses, particularly those related to technology and software, have increased, and continue to do so.

The circuit solicitors receive revenue from fines and fees as directed by statute; however, those revenue collections have significantly declined. Even before COVID-19 first appeared in South Carolina, statewide court fee collections steadily declined each year since FY 15. FY 23 revenue from statutory court fines and fees is 24% less than in FY 15, and the cumulative loss in revenue from court fines and fees for the solicitors' offices since FY 19 (comparing the revenue collected that FY before COVID-19 began impacting court operations) through FY 22 is \$5.2 Million.

In addition to court fee revenue losses, revenue from expungement application fees and diversion/drug court participation fees have also significantly declined because of COVID-19, declining application numbers, and exemptions for payment of these fees.

The solicitors' revenue from court fees and fines, program participation fees, and application fees primarily support the solicitors' diversion and drug/treatment court programs. The revenue losses experienced have resulted in reductions in staff to support the operation of diversion and treatment court programs and the number of persons that can be admitted into and served by these programs.

While revenue losses continue to limit the operations and programs of the Offices of Solicitor, prosecutor caseloads continue to increase. In the period between the 2010 census and the 2020 census, population in South Carolina has grown 10.66%. Unfortunately, the number of arrests during that same length of time increased 13.23%,

exceeding population growth. The difficulty and complexity of cases has also increased as more and more cases involve violent crimes.

The Offices of Solicitor must have adequate numbers of prosecutors and staff to handle the increased volume of criminal cases and the ability to retain experience and talent. The growing number of warrants sent to the Offices of Solicitor annually, the increasing complexity of cases, growth in docket backlog, increasing operational expenses (particularly for technology), have made the ability to adequately staff and obtain necessary technology resources for their offices increasingly difficult.

SUMMARY

Perhaps the biggest change in criminal justice over the past ten years has been the use of technology by criminals. Cell phone and social media use is prevalent in our society and criminals take advantage of it. They use cell phones and social media to plan, execute, photograph, and publish their crimes. They also use technology to threaten, bully and exploit people. The Offices of Solicitor must continually implement the most current technology advances to keep pace with the technology used by criminals. The lack of sophisticated technology not only hinders the ability of solicitors to combat crime, but it also causes decreased efficiency, accessibility to case files and tracking capability that further compounds the increase in docket backlog.

The State has recognized these challenges and has begun to address the funding needs of the Offices of Solicitor and the SCCPC through the state budget. \$9.6 Million in non-recurring funding was appropriated to the circuit solicitors for FY 23 for case management system upgrades. Several solicitors' offices have already procured contracts with new case management system vendors and/or are utilizing the funds for maintenance and enhancement costs. The technology improvements that have or will be implemented by the solicitors through their case management systems will enable them to better combat crime, assist law enforcement, address docket backlog, and maintain security of sensitive information.

Additionally, \$14.53 Million in recurring funding was appropriated to the circuit solicitors for the recruitment and retention of assistant solicitors. This critical funding will help restore the efficient processing of cases by balancing the time spent by prosecutors and public defenders running court, preparing cases for court, and triaging cases as they come into the system.

The State has also provided funding over the last two fiscal years to improve the technology posture of the SCCPC. Both recurring and non-recurring funding has been appropriated to assist with the agency's development of its database project for the collection of statewide prosecution data. The development phase of this project is well underway, which includes the design and implementation of an e-forms documentation system by the agency's contracted partner. The completed database will incorporate interface capabilities between the SCCPC and the Offices of Circuit Solicitor which will eliminate manual data entry by the solicitors' offices of information contained in the solicitors' case management systems as well as duplicate data entry by both the solicitors' offices and the SCCPC, which will increase efficiency and accuracy in the collection of prosecution data. Upon implementation, the database will streamline and maximize the accurate and efficient collection of existing statewide data to meet reporting requirements, analyze case data and trends, and measure the programmatic effectiveness of the Offices of Circuit Solicitor. The database will also provide the Circuit Solicitors with better access to statewide prosecution data which will enable them to better assess their programs, identify and track criminal activity trends, and develop targeted strategies for improving the management of their offices and suppressing criminal activity in their communities.

Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?