

Agency Name:	University Of Charleston		
Agency Code:	H150	Section:	15



Fiscal Year FY 2024-2025

Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

OPERATING REQUESTS <i>(FORM B1)</i>	For FY 2024-2025, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.

NON-RECURRING REQUESTS <i>(FORM B2)</i>	For FY 2024-2025, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input checked="" type="checkbox"/>	Not requesting any changes.

CAPITAL REQUESTS <i>(FORM C)</i>	For FY 2024-2025, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting funding for Capital Projects.
	<input type="checkbox"/>	Not requesting any changes.

PROVISOS <i>(FORM D)</i>	For FY 2024-2025, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Dawn Willan	(843) 953-6367	willande@cofc.edu
SECONDARY CONTACT:	John Loonan	(843) 953-1634	loonanjf@cofc.edu

I have reviewed and approved the enclosed FY 2024-2025 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:		
TYPE/PRINT NAME:	9.26.2023	9.26.2023

This form must be signed by the agency head – not a delegate.

Fiscal Year 2024-2025 Executive Summary

Agency Code:	H150
Agency Name:	University Of Charleston
Section:	15

Agency Priority	Request Type	Title	General Dollars	Federal Dollars	Earmarked Dollars	Restricted Dollars	Total Dollars	General FTEs	Federal FTEs	Earmarked FTEs	Restricted FTEs	Total FTEs
1	B1 - Recurring	Cost of Operations	\$5,600,000	\$0	\$0	\$0	\$5,600,000	0.00	0.00	0.00	0.00	0.00
2	C - Capital	Renovation of Existing Academic/Instructional Space	\$20,000,000	\$0	\$0	\$0	\$20,000,000	0.00	0.00	0.00	0.00	0.00
3	C - Capital	Campus Expansion	\$61,000,000	\$0	\$0	\$0	\$61,000,000	0.00	0.00	0.00	0.00	0.00
Subtotal:			\$86,600,000	\$0	\$0	\$0	\$86,600,000	0.00	0.00	0.00	0.00	0.00

Agency Name:	University Of Charleston		
Agency Code:	H150	Section:	15

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1
------------------------	----------

Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Cost of Operations
--------------	---------------------------

Provide a brief, descriptive title for this request.

AMOUNT	General: \$5,600,000 Federal: \$0 Other: \$0 Total: \$5,600,000
---------------	--

What is the net change in requested appropriations for FY 2024-2025? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
----------------------	-------------

Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

ACCOUNTABILITY OF FUNDS	<p>Additional appropriation funds would support all of the strategies included in the Accountability Report. Use of these funds would be applied to our overall Education and General Fund (E&G) and would alleviate the near term potential of increasing student tuition rates that would be necessary to keep pace with the ever increasing cost of operations, both personnel and non-personnel. The College needs to continuously invest in new programs and new markets to ensure that the enrollment projections of the college remain strong, and that we are attracting the best student, faculty, and staff. The college campus is in the heart of Charleston and has extreme pressure on the maintenance and upkeep of facilities and classrooms. The cost of operations consumes resources due to the age of the buildings and limitations on our ability to replace historical structures. Successful use of these additional dollars is indicated by stable tuition for the near term, improved campus operations, and steady enrollment consisting of higher quality students, and finally, new and innovative programs of study that cultivate the future workforce of South Carolina.</p>
--------------------------------	--

What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

--	--

RECIPIENTS OF FUNDS

Ultimately, these funds support the more than 11,000 students educated by the College of Charleston. The increase in appropriation, as mentioned above, would reside in our overall E&G fund where it is operationalized in all aspects of campus personnel and non-personnel operations. In other words, our business operations include a labor intensive educational operation as well as a facilities maintenance operation. For our maintenance environment we use the services of contractors and suppliers in addition to in-house staff.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

The College and its students continue to benefit from the increased state support realized during the last six completed budget cycles (FY19-FY24). Since FY19, the State of South Carolina has invested nearly \$24 million in new general fund dollars in the College. These additional resources were critical in allowing the College's Board that we are very proud of. This decision has allowed the attainable for our instate students. The relationship between new state support and limited to no tuition growth is evident and clearly beneficial for South Carolina students and families.

The College of Charleston's budget request for Fiscal Year 2025 is to continue these recent trends and for an additional \$5.6 million in recurring general fund support. This request represents an increase of approximately 12% and keeps pace with the pace of the high-cost Charleston Metropolitan area. It is more expensive to live, work, and do business in Charleston compared to the rest of the state. This impacts the cost of goods and services used to support the operations on campus. In addition, the current annual rate of inflation is 3.7%. The requested funds are critical for the College to continue its role as the leading undergraduate producer in the state's fastest growing economy and region.

Among other things, these funds would be used to:

- Continue to grow and enhance the College's Computer Science Program, which has almost 450 declared majors and produces approximately 100 graduates per year. This program is a vital talent pipeline for the Charleston digital economy.
- Continued investment in our new and growing Electrical and Systems Engineering degree programs. We anticipate significant growth in these programs that directly impact the workforce development needs for South Carolina employers. As our engineering programs grow, our academic space needs will grow. This is reflected in our capital request.
- Continue to enhance and improve our service to military veterans. Over the past several years, the College has emphasized efforts to serve and educate U.S. veterans and now ranks as the 4th best university for veterans in the South (region).
- Continue to improve diverse representation in our student body, faculty, and staff. Diversity has long been a priority at the College, and President Andrew Hsu has redoubled efforts to make sure all students feel welcomed and are successful at the College. Under-represented minority (URM) student applications for fall 2023 increased by 16% compared to 2022. Since 2019, URM applications are up 107%. Admission of URM students also increased by 14% over the previous year. In total, the first-year class had 18% URM students. That represented the largest total number of URM students in the class since 2016. The 1967 Legacy Scholars program which aims to improve the recruitment, retention, graduation, and workplace success for Black students, enrolled its third cohort of students in the fall of 2023.
- Enhance the College's graduate-level programs needed by the region and state to continue to build on the incredible economic growth we have experienced. U.S. News & World Report ranked the MBA program within the Top100 for the 2023 Best Business Schools on its list of Best Graduate Schools, and Bloomberg Businessweek ranked the MBA program No. 14 for diversity. The College has set similar expectations for our other graduate programs.
- Create partnerships with regional educational organizations to solve the challenges faced by our state's PK-12 teacher shortage. In working with the Charleston County School District and Trident Technical College, the College is part of an effort to make the teaching profession an economically viable option for students called into the teaching profession.
- Continue to "globalize" the College of Charleston experience. The College already has a strong "global fluency" foundation, offering 12 languages, requiring four units of language per student for all graduates, providing more than 40 College of Charleston study abroad programs in 24 countries, 30 exchange partner programs with universities in 17 countries, and hundreds of opportunities through 22 affiliate partners.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	University Of Charleston		
Agency Code:	H150	Section:	15

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	2
------------------------	---

Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Renovation of Existing Academic/Instructional Space
--------------	---

Provide a brief, descriptive title for this request.

AMOUNT	\$20,000,000
---------------	--------------

How much is requested for this project in FY 2024-2025? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	See Summary section
----------------------	---------------------

Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	See Summary section If state funds are not made available capital improvement fees will be used.
------------------------	---

What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	See Summary section
--	---------------------

What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

	<p>The College of Charleston has a significant list of renovation projects that would benefit greatly from State Capital support. The following list comprises key projects from the institution's CPIP. State support is critical to the success of the campus and although there are several projects listed, any State support will be applied to the most critical need.</p> <p>Silcox Building Interior Renovation</p> <p>CPIP: Year 2, priority 2 of 9, no approvals yet, no funds have been invested to date</p> <p>The Silcox Physical Education and Health Center is a 48,904gsf four-level facility built in 1939 as a WPA project. A full exterior renovation will be complete in Fall 2023. The last significant interior renovation was in 1995. The building houses a mix of classrooms, offices, indoor sports and labs. This project will completely renovate the interior life</p>
--	--

SUMMARY

safety, and MEP infrastructure for the newly formed School of Health Sciences. A floor will be inserted over half of the two-level former gymnasium, adding 5,000gsf without expanding the building footprint. The most recent CHE Building Condition Survey (2020) rated this building with a CHEMIS Condition Code of 29 out of a possible 100 points. Classroom technology is functionally obsolete, and furnishings are at least 20 years old. ADA-compliant access to south-end third-floor faculty offices requires using the elevator in the adjacent Johnson Center and traversing a closet that connects the two buildings. The School of Health Sciences is anticipated to rapidly grow, but this can only be accomplished by providing adequate facilities. Fire/life safety systems are outdated. Mechanical equipment has reached the end of its service life.

Maybank Hall Renovation

CPIP: Year 4, 2 of 5, no approvals yet, no funds have been invested to date

Maybank Hall is a 47,905gsf three-level academic building constructed in 1973 in the heart of campus. The last major renovation was in 2007, but consisted only of electrical upgrades, ceiling replacements, door replacements, fire alarm upgrades, and limited HVAC work. The facility contains 34 faculty/staff offices and 37 classrooms servicing about 5,500 students per weekday. This project entails an exterior renovation to correct envelope deficiencies and an interior renovation to replace MEP systems, add fire sprinklers, upgrade elevators, technology and furnishings. The most recent CHE Building Condition Survey (2020) rated this building with a CHEMIS Condition Code of 57 out of a possible 100 points. Roof, parapet, and window leaks are disrupting classroom instruction. Stucco cracks and exterior repainting have been addressed, but HVAC deficiencies still compromise indoor air quality. The building is heavily used to teach core curriculum classes and host student/parent orientation activities. It is a "first impression" building when entering our campus. The College prefers to address the deferred maintenance issues before they worsen.

Sottile Theatre

CPIP: Year 1, 6 of 10, phase 1 approval has been received, no funds have been invested to date

The 59,081gsf three-level Sottile Theater was built as the Gloria Theater in 1927 for vaudeville, touring shows, and movies. The last major renovation was completed in 2020 consisting of structural upgrades to the stage and rigging system, plaster repairs, and restoration of two historic murals. This project will address moisture infiltration in at least 12 documented areas, as well as structural reinforcements over the audience section, life safety upgrades and HVAC system replacement. The building envelope consists of various masonry and stucco wall assemblies, low and steep-sloped roofing and historic standing-seam and flat-seam metal roof/wall assemblies. A partially below-grade basement is dedicated to back-of-house functions and public concessions.

A comprehensive building envelope assessment was completed in May 2021 and recommends:

- Replacements of low-slope roofs and pop-up/penthouse roofs and siding
- Repairs to elastomeric coatings, terne metal roofs, clay tile roof and historic entrance canopies
- Repointing of exterior brick and replacement of exterior wall sealant system
- Repairs and recoating of exterior stucco and concrete coping and ornamentation
- Repairs and modification of all penetrations, terminations, and fenestrations
- Replacement of wood windows, preparation, priming, and painting of various exterior metal
- Structural reinforcement of original steel roof trusses to account for current structural load
- Installation of new "catwalk" walkways and addition of safety railings and improvements to existing catwalks for lighting and HVAC equipment access above audience seating

Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

Agency Name:	University Of Charleston		
Agency Code:	H150	Section:	15

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	3
------------------------	---

Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Campus Expansion
--------------	------------------

Provide a brief, descriptive title for this request.

AMOUNT	\$61,000,000
---------------	--------------

How much is requested for this project in FY 2024-2025? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	<p>Land: Year 2, 8 of 9</p> <p>Building: Year 2, 9 of 9</p> <p>If state funds are not made available, a combination of private funds, college fees, and capital improvement fees will be used.</p>
----------------------	--

Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	No approvals have been received to date.
------------------------	--

What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	No funds have been invested to date.
--	--------------------------------------

What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

	<p>A central theme of Tradition & Transformation, the College of Charleston's 10-year strategic plan, is to continue to align the College and its academic programming and graduates with the Charleston region. This \$61 million request will be matched with local institutional resources and will fund the most significant campus modernization and expansion in the last 50 years at the College.</p> <p>The idea behind this campus expansion is not just to grow the College for growth's sake; rather, it's to serve the College's statutory purpose of developing and delivering a highly qualified and highly skilled workforce to serve the needs of the Charleston and region's business community. Over the last 10 years, the State has invested hundreds of millions of dollars in attracting new, high-quality jobs to the region, and now, the State needs to invest and support the education infrastructure in order to ensure we have the workforce</p>
--	---

to fill those high-quality jobs.

SUMMARY

Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

Agency Name:	University Of Charleston		
Agency Code:	H150	Section:	15

FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE	Agency Cost Savings and General Fund Reduction Plan
--------------	---

AMOUNT	\$1,434,196
---------------	-------------

What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.

ASSOCIATED FTE REDUCTIONS	None
----------------------------------	------

How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM / ACTIVITY IMPACT	All programs and activities
----------------------------------	-----------------------------

What programs or activities are supported by the General Funds identified?

SUMMARY	<p>In the event of a 3% reduction in the general fund appropriation, the College of Charleston would first look to non-personnel areas for savings. This would include taking the reduction proportionally from our other operating expenses funded with state appropriations and the Lowcountry Graduate Center, which is a line item in the College's budget. In FY21 the College reduced its operating budget by \$12.5 million through a number of initiatives, which included but were not limited to a voluntary separation program, the elimination of unfilled positions, and across-the-board cuts. Considering the reductions already taken in FY21, and the larger enrollment the College has experienced the past couple of years, having to incur additional budget reductions would have a negative impact to critical student support services.</p>
----------------	--

Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

**AGENCY COST
SAVINGS PLANS**

The College would review already lean operating budgets across the institution, looking to the individual department heads to identify the items within their areas that could be further reduced to have the least impact on the core mission of the College of Charleston.

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

Agency Name:	University Of Charleston		
Agency Code:	H150	Section:	15

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Reduction of Duplicative Oversight
--------------	------------------------------------

Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	Time/money, various depending on the project/program
--	--

What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> Repeal or revision of regulations.
	<input type="checkbox"/> Reduction of agency fees or fines to businesses or citizens.
	<input checked="" type="checkbox"/> Greater efficiency in agency services or reduction in compliance burden.
	<input type="checkbox"/> Other

METHOD OF CALCULATION	Time savings vary, but are calculated on actual days saved.
------------------------------	---

Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.


REDUCTION OF FEES OR FINES	N/A
-----------------------------------	-----

Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	Similar oversight by various organizations.
--------------------------------	---

Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

SUMMARY	<p>The College supports and appreciates regulatory oversight; however, when that oversight is repeated by different groups, it can delay the implementation of a new program or project. These delays can represent added cost. For example, construction projects in the Charleston area have seen significant inflationary increases, and each month a project is delayed can create added cost. Oversight is imperative to good governance, but we would support a system-wide review of who does what and when. Coordinating the oversight efforts of all levels (campus [BOT], state executive, state legislative and federal) could be very beneficial.</p>
----------------	---



Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?